

OFFICIAL PROCEEDINGS
CITY OF MORGAN CITY
FEBRUARY 23, 2016

The Mayor and City Council of Morgan City, Louisiana, met at 6:00 pm (local time) in regular session, this date, in the City Court Building, Highway 182 East, Morgan City, Louisiana.

There were present: Honorable Frank P. Grizzaffi, III Mayor; and Council Members Ron Bias, Barry Dufrene, James Fontenot, Tim Hymel, and Louis J. Tamporello, Jr.

Absent: None

Also present were Mr. Marcus Folse, Chief Administrative Officer and Mr. Paul Landry, City Attorney.

The invocation was given by Reverend Ron Bias.

Mayor Grizzaffi stated that Ms. Judith Allain with Techeland Arts Council called and stated that she would not be attending the meeting due to the weather, but asked him to let the Council know that the Techeland Arts Council story gathering workshop would be held on February 27, 2016 at 8:30 am at the Bayou Vista Community Center.

Ms. Tammy Rogers also did not attend because of the inclement weather, but Mayor Grizzaffi stated that the 13th annual Chez Hope Trivia night would be held on March 5, 2016 at the Patterson Civic Center.

Ms. Toups, Principal of MD Shannon Elementary, addressed the Council regarding the proposed school closures. She stated that she knew that the City had no say in which school would be closed but urged the Council to speak to the School Board members. She stated that not only did classes take place at Shannon, but the building was used for Biddy Basketball, Upward Basketball, Shrimp & Petroleum Festival events, along with many other various community activities. She stated that the school was a historic building and the historic value of the building should be taken into account. Mayor Grizzaffi stated that he did not want any of the schools to close, but understood that the School Board may have to close some schools because of financial difficulties. He stated that Shannon Elementary was indeed a gateway to the City because of its location at the foot of the bridge. Mr. Dufrene stated that he hoped the School Board considered all possibilities before making a decision. Mr. Tamporello stated that the school board needed to look at the bigger picture, and he would reiterate that when he spoke to them.

Woodrow Parker with the Aqua Safety First Community Program stated that he planned to hold his event June 4, 2016. He requested that he be allowed to hold it at the public pool this year and wanted to get some assistance from the Mayor and Council. Mayor Grizzaffi stated that Mr. Parker needed to go before the Recreation & Parks Commission to seek approval for use of the pool.

Mr. Lee Dragna, President of St. Mary Drainage District #2 addressed the Council regarding Pumping Station #8. He stated that children kept building bridges over the canal right behind Lakeside. He stated that earlier that day, Lakeside was not draining well during the rain. He went back to the pumping station and had to physically remove a bridge that had flipped and was causing the water not to reach the pumping station. He stated that within minutes of removing it, the water started going down on the streets. He asked that a deer camera or something be placed right behind the Marcel house, and possibly some signage be placed to let the children know that they cannot build anything across the canal. Chief Blair stated that the Police Department had cameras that could be used to monitor the area. Mr. Dragna also asked that the local media please announce that nothing should be built over the canal.

The minutes of the January 26, 2016 meeting were submitted. There being no corrections, additions, or deletions, a motion to approve the minutes was made by Reverend Bias, seconded by Mr. Fontenot, and voted unanimously in favor.

Mrs. Deborah Garber, Finance Director, submitted the following financial statement for the period ending January 31, 2016.

MONTHLY FINANCIAL STATEMENTS

DATE: February 23, 2016
TO: Mayor and Council
FROM: Deborah Garber
RE: Comments related to summary of revenues and expenses compared to budget for the period ended January 31, 2016.

Attached is a summary that compares our actual revenues and expenses to our operational budget for our major funds subject to budgetary control for the period ending January 31, 2016. The following comments are related thereto:

General and Ancillary Funds: Actual total revenues are under budget by \$58,000. Sales taxes in General Fund were over budget by 2,000. Operating expenses are below budget by \$59,900. The net loss, after transfers, of \$45,000 creates a favorable variance of \$1,700.

Utility Fund: Actual revenues are under budget by \$128,600, with operational expenses under budget by \$272,000. Energy and gas costs are \$162,500 under budget. The net income, after transfers, of \$37,350 creates a favorable variance of \$143,500.

Sanitation and Sewer Fund: The operating revenues are \$900 under budget, with total operating expenses under budget by \$66,000. The net loss, after transfers, of \$18,300 leaves a favorable variance of \$65,000.

Respectfully submitted,
/s/ Deborah Garber
Deborah Garber
Finance Director

CONSOLIDATED STATEMENT
Actual Revenues and Expenses Compared to Budget
Period Ended January 31, 2016

	JANUARY 2016 ACTUAL	JANUARY 2016 BUDGET	VARIANCE
GENERAL AND ANCILLARY FUNDS			
REVENUES			
General Fund	568,975	625,982	(57,007)
Recreation Fund	3,583	4,903	(1,320)
Library Fund	1,050	1,209	(159)
Auditorium Fund	12,472	8,596	3,876
Lake End Park Fund	36,500	40,059	(3,559)
Total Revenues	622,580	680,749	(58,169)
EXPENSES-OPERATIONAL			
General Fund	832,916	863,774	(30,858)
Recreation Fund	28,578	39,892	(11,314)
Library Fund	9,528	11,026	(1,498)
Auditorium Fund	53,949	58,826	(4,877)
Lake End Park Fund	59,354	70,688	(11,334)
Total Expenses	984,325	1,044,205	(59,880)
TRANSFERS			
Transfers from Funds	316,666	316,666	0
Transfers to Funds	0	0	0
Net Transfers	316,666	316,666	0
EXCESS NET OF TRANSFERS	<u>(45,079)</u>	<u>(46,790)</u>	1,711
UTILITY FUND			
Total			
Revenues	1,389,320	1,517,911	(128,591)
Total Expenditures	1,072,892	1,344,884	(271,992)
Net Excess	316,428	173,027	143,401
Net Transfers and non-oper.	<u>(279,070)</u>	<u>(279,138)</u>	68

Excess net of transfers	37,358	(106,110)	143,468
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SANITATION AND SEWER FUND

Total			
Revenues	221,547	222,429	(882)
Total Expenses	210,451	276,476	(66,025)
Net Excess	11,096	(54,047)	65,143
Net Transfers/non-operating expenses	(29,410)	(29,375)	(35)
Excess net of transfers and non-operating	(18,314)	(83,422)	65,108

A motion to accept the financial statement was made by Mr. Dufrene, seconded by Mr. Hymel, and voted unanimously in favor.

Ms. Garber presented Police Pension & Relief Fund financials to the Council.

CITY OF MORGAN CITY, LOUISIANA

BALANCE SHEET

Police Pension and Relief Fund

December 31, 2015

	2015	2014
ASSETS		
Cash	\$ 6,943	\$ 6,943
Investments (Restricted)	15,027	15,008
Receivables:		
Accrued Interest Rec.	38	17
Other		
Total Assets	<u>\$ 22,008</u>	<u>\$ 21,968</u>
LIABILITIES & FUND BALANCE		
Accrued liabilities		
Due to other funds		
Restricted Fund Balance (as restated)	<u>22,008</u>	<u>21,968</u>
Total Liabilities and Fund Balance	<u>\$ 22,008</u>	<u>\$ 21,968</u>

A motion to accept the Police Pension and Relief Fund financial statement was made by Reverend Bias, seconded by Mr. Dufrene, and voted unanimously in favor.

The next matter on the agenda was the Finance Committee recommendations, whereupon,

Mr. Tamporello offered the following Resolution, who moved for its adoption.

RESOLUTION NO. R: 16-05

BE IT RESOLVED, by the City Council, the governing authority of the City of Morgan City, that the following Finance Committee recommendations be and the same are hereby approved:

1. Allocate \$16,845.00 from Capital Additions to purchase a new 6300 Odorant pump for the Bayou Ramos purchase point.

2. Transfer \$6,400.00 from General Fund to Lake End Park to purchase two stackable washer/dryer combo units.

Mr. Dufrene seconded the motion.

The vote thereon was as follows:

AYES: Tamporello, Dufrene, Bias, Fontenot, Hymel

NAYS: None

ABSENT: None

The resolution was therefore declared approved and adopted this 23rd day of February, 2016.

/s/ Frank P. Grizzaffi, III
Frank P. Grizzaffi, III
Mayor

ATTEST:

/s/ Debbie Harrington
Debbie Harrington
Clerk

Mr. Cary Laiche, architect for the Lake End Park Cabin project stated that a change order needed to be completed due to the contractor being 102 days late. He stated it was a deduction of \$11,660, whereupon,

Mr. Dufrene offered the following Resolution, who moved for its adoption.

RESOLUTION NO. R: 16-06

BE IT RESOLVED, by the City Council, the governing authority of the City of Morgan City, that the Mayor be and he is hereby authorized, empowered, and directed in the name of and on behalf of said municipal corporation, to execute Change Order Number 1 under Contract Number R:14-45, between the City of Morgan City and Legacy Construction Services, for the Phase II - Lake Cabin and Boat Dock Expansion project.

Mr. Fontenot seconded the motion.

The vote thereon was as follows:

AYES: Dufrene, Fontenot, Bias, Hymel, Tamporello

NAYS: None

ABSENT: None

The resolution was therefore declared approved and adopted this 23rd day of February, 2016.

/s/ Frank P. Grizzaffi, III
Frank P. Grizzaffi, III
Mayor

ATTEST:

/s/ Debbie Harrington
Debbie Harrington
Clerk

Mr. Laiche stated that he recommended that the Lake End Park Cabins, Phase II be placed in substantial completion, whereupon,

Mr. Tamporello offered the following Resolution, who moved for its adoption.

RESOLUTION NO. R: 16-07

WHEREAS, the firm of Legacy Construction Services has substantially completed the work done under contract No. R:14-45, for the Phase II Lake Cabin and Boat Dock Expansion project, dated October 27, 2014, and recorded in the mortgage records of the Parish of St. Mary, Book 1419, Entry 326989, Page 711, and

WHEREAS, the contractor has requested that this work be put in the lien period, and

WHEREAS, the engineer for the project has recommended acceptance of said project as substantially complete, to begin the forty-five (45) day lien period with no items remaining to be done, and

WHEREAS, before final payment is made, the engineer will so certify to the City that the project is fully complete and approve the payment of the retainage,

NOW THEREFORE BE IT RESOLVED, by the City Council, the governing authority of the City of Morgan City, Louisiana that the Mayor be and he is hereby authorized, empowered, and directed to execute the "Certificate of Substantial Completion" and that a copy of this resolution, along with said "Certificate" be filed with the Clerk of Courts of the Parish of St. Mary to initiate the forty-five (45) day lien period for the work done under the above mentioned contract.

Mr. Fontenot seconded the motion.

The vote thereon was as follows:

AYES: Tamporello, Fontenot, Bias, Dufrene, Hymel

NAYS: None

ABSENT: None

The resolution was therefore declared approved and adopted this 23rd day of February, 2016.

/s/ Frank P. Grizzaffi, III
Frank P. Grizzaffi, III
Mayor

ATTEST:

/s/ Debbie Harrington
Debbie Harrington
Clerk

In the matter of the Bid tabulation for Lake End Parkway asphalt roadway improvement, Mr. Mike Loupe stated that the only bid came in \$60,000 over the engineers estimate, whereupon,

Mr. Tamporello offered the following Resolution, who moved for its adoption.

RESOLUTION NO. R: 16-08

BE IT RESOLVED, by the City Council, the governing authority of the City of Morgan City, Louisiana, that the bids received on February 8, 2016, for the Upgrade of Lake End Parkway Asphalt Roadway Improvements project, be and the same are hereby rejected.

Reverend Bias seconded the motion.

The vote thereon was as follows:

AYES: Tamporello, Bias, Dufrene, Fontenot, Hymel

NAYS: None

ABSENT: None

The Resolution was therefore declared approved and adopted this 23rd day of February, 2016.

/s/ Frank P. Grizzaffi, III
Frank P. Grizzaffi, III
Mayor

ATTEST:

/s/ Debbie Harrington
Debbie Harrington
Clerk

The next matter on the agenda was the City Prosecutor ordinance. This was a first reading, no definitive action necessary.

Reverend Bias stated that the month of February was Black History Month and he wanted to call attention to that and stated that we had all played a part in making America what it is today.

There being no further business, a motion to adjourn was made by Mr. Dufrene, seconded by Mr. Hymel, and voted unanimously in favor.

/s/ Debbie Harrington
Debbie Harrington
Clerk

/s/ Frank P. Grizzaffi, III
Frank P. Grizzaffi, III