

OFFICIAL PROCEEDINGS
CITY OF MORGAN CITY
OCTOBER 22, 2013

The Mayor and City Council of Morgan City, Louisiana, met at 6:00 pm (local time) in regular session, this date, in the City Court Building, Highway 182 East, Morgan City, Louisiana.

There were present: Honorable Frank P. Grizzaffi, III Mayor; and Council Members Ron Bias, Barry Dufrene, James Fontenot, Tim Hymel, and Louis J. Tamporello, Jr.

Absent: None

Also present were Mr. Marcus Folse, Chief Administrative Officer and Mr. Gregory Aucoin, City Attorney.

The invocation was given by Reverend Randy Plessela.

Mr. Mark Verret addressed the council regarding the rescheduling of the Carr Show to benefit Brittany's Project. H stated that the rain caused the scheduled show to be cancelled and they would like to reschedule for November 16, 2013. Mayor Grizzaffi stated that he received a letter from G&J Land & Marine requesting closure of Front Street from Railroad Avenue to Freret Street on November 16, 2013 from 8:00 AM to 2:00 PM to hold a benefit for one of their workers who was diagnosed with scleroderma. A motion to expand the agenda to discuss the requests of Lirette Ford and G&J Land & Marine was made by Mr. Tamporello, seconded by Mr. Fontenot and voted unanimously in favor. A motion to allow Lirette Ford and G& J Land & Marine to close the requested Streets on November 16, 2013 was made by Reverend Bias, seconded by Mr. Hymel, and voted unanimously in favor.

Ms. Danika Foley with Hoodstock thanked the Mayor and Council, the Planning & Zoning Director and the Police Chief for helping make Hoodstock a success.

The minutes of the September 24, 2013 meeting were submitted. There being no corrections, additions, or deletions, a motion to approve the minutes was made by Mr. Fontenot, seconded by Mr. Hymel, and voted unanimously in favor.

Mrs. Deborah Garber, Finance Director, submitted the following financial statement for the period ending September 30, 2013.

MONTHLY FINANCIAL STATEMENTS

DATE: October 22, 2013
TO: Mayor and Council
FROM: Deborah Garber
RE: Comments related to summary of revenues and expenses compared to budget for the period ended September 30, 2013.

Attached is a summary that compares our actual revenues and expenses to our operational budget for our major funds subject to budgetary control for the period ending September 30, 2013. The following comments are related thereto:

General and Ancillary Funds: Actual total revenues exceed budget by \$465,200. Operating expenses are below budget by \$290,900. The net income, after transfers, of \$286,300 creates a favorable variance of \$756,100.

Utility Fund: Actual revenues are under budget by \$46,600, with operational expenses under budget by \$50,300. The net loss, after transfers, of \$344,900 creates a favorable variance of \$20,700.

Sanitation and Sewer Fund: The operating revenues are \$3,800 over budget, with total operating expenses under budget by \$163,000. The net income, after transfers, of \$634,500 leaves a favorable variance of \$188,100.

Respectfully submitted,
/s/ Deborah Garber
Deborah Garber
Finance Director

CONSOLIDATED STATEMENT
Actual Revenues and Expenses Compared to Budget
Period Ended September 30, 2013

GENERAL AND ANCILLARY FUNDS	September 2013 ACTUAL	September 2013 BUDGET	VARIANCE
REVENUES			
General Fund	4,475,011	4,000,375	474,636
Recreation Fund	155,733	120,825	34,908
Library Fund	11,565	13,684	(2,119)
Auditorium Fund	88,297	84,525	3,772
Lake End Park Fund	502,061	548,050	(45,989)
Total Revenues	<u>5,232,667</u>	<u>4,767,459</u>	465,208
EXPENSES-OPERATIONAL			
General Fund	7,285,820	7,433,195	(147,375)
Recreation Fund	470,616	535,217	(64,601)
Library Fund	79,781	94,377	(14,596)
Auditorium Fund	288,312	344,040	(55,728)
Lake End Park Fund	521,517	530,115	(8,598)
Total Expenses	<u>8,646,046</u>	<u>8,936,943</u>	(290,897)
TRANSFERS			
Transfers from Funds	3,246,266	3,246,266	0
Transfers to Funds	<u>453,484</u>	<u>453,484</u>	0
Net Transfers	<u>3,699,750</u>	<u>3,699,750</u>	0
EXCESS NET OF TRANSFERS	<u>286,371</u>	<u>(469,735)</u>	756,106
UTILITY FUND			
Total Revenues	15,681,685	15,728,284	(46,599)
Total Expenditures	<u>13,367,797</u>	<u>13,418,096</u>	(50,299)
Net Excess	2,313,888	2,310,188	3,700
Net Transfers and non-oper.	<u>(2,658,806)</u>	<u>(2,675,846)</u>	17,040
Excess net of transfers	<u>(344,918)</u>	<u>(365,658)</u>	20,740
SANITATION AND SEWER FUND			
Total Revenues	1,648,122	1,644,261	3,861
Total Expenses	<u>2,259,705</u>	<u>2,422,734</u>	(163,029)
Net Excess	(611,583)	(778,473)	166,890
Net Transfers/non-operating expenses	<u>1,246,122</u>	<u>1,224,852</u>	21,271
Excess net of transfers and non-operating	<u>634,539</u>	<u>446,379</u>	188,161

A motion to accept the financial statement was made by Mr. Reverend Bias, seconded by Mr. Dufrene, and voted unanimously in favor.

The next matter on the agenda was the Finance Committee Recommendation, whereupon,

Mr. Hymel offered the following Resolution, who moved for its adoption.

RESOLUTION NO. R: 13-61

BE IT RESOLVED, by the City Council, the governing authority of the City of Morgan City, that the following Finance Committee recommendations be and the same are hereby approved:

1. Allocate \$1,465.22 from Recreation to purchase a 6 x 12 utility trailer.

Mr. Fontenot seconded the motion.

The vote thereon was as follows:

AYES: Hymel, Fontenot, Bias, Dufrene, Tamporello
NAYS: None
ABSENT: None

The resolution was therefore declared approved and adopted this 22nd day of October, 2013.

/s/ Frank P. Grizzaffi, III
Frank P. Grizzaffi, III
Mayor

ATTEST:

/s/ Debbie Harrington
Debbie Harrington
Clerk

In the matter of the LEPA report, Mayor Grizzaffi stated that he had attended the bond closing in New Orleans for the new power plant. He stated that the City was responsible for 15.6 percent of the total, which equated to about \$19,500,000 that would be paid back over 32 years.

Mayor Grizzaffi stated that Councilman Tamporello wanted to have a discussion on a proposed saggy pants ordinance. Mr. Tamporello stated that he and Reverend Bias had kicked the subject around a little bit. He stated that they were not out to get any particular group of people. Mr. Aucoin got some examples of saggy pants ordinances from other cities. Chief Crouch asked that he be included in the discussion of the proposed ordinance because his department would have to enforce the law. Reverend Bias said that he wanted to research the issue because he did not want to put the City in a position of having to face a lawsuit because someone claimed that their civil rights under the 8th amendment were violated.

A motion to have the City Attorney, Greg Aucoin, draft a resolution similar to the Parish ordinance was made by Mr. Tamporello, seconded by Mr. Hymel, and voted unanimously in favor.

The next matter on the agenda was the Mosquito Control contract. Mayor Grizzaffi stated that he had extended the contract until the end of the year to give the Council more time to look at the issue.

Mayor Grizzaffi stated that the Riggenbach Day resolution had been passed throughout the parish, whereupon,

Mr. Dufrene offered the following Resolution, who moved for its adoption.

RESOLUTION NO. R: 13-62

WHEREAS, on January 26, 2013, it pleased our Heavenly Father to take from us, Sergeant F. "Rick" Riggnbach; and

WHEREAS, Sergeant F. "Rick" Riggenbach, in the performance of his duties, knew that he could be called upon at any time to lay down his life; and

WHEREAS, Sergeant F. "Rick" Riggenbach, without hesitation, did in fact lay down his life so others could live.

NOW THEREFORE BE IT RESOLVED, by the City Council, the governing authority of the City of Morgan City, that that beginning in the year 2014, and every year thereafter, that January 26 be declared "Sergeant F. "Rick" Riggenbach Day" in our community.

Reverend Bias seconded the motion.

The vote thereon was as follows:

AYES: Dufrene, Bias, Fontenot, Hymel, Tamporello
NAYS: None
ABSENT: None

The resolution was therefore declared approved and adopted this 22nd day of October, 2013.

/s/ Frank P. Grizzaffi, III
Frank P. Grizzaffi, III, Mayor

ATTEST:

/s/ Debbie Harrington
Debbie Harrington, Clerk

The next matter on the agenda was the engagement of the auditors, whereupon, Mr. Tamporello offered the following Resolution, who moved for its adoption.

RESOLUTION NO. R: 13-63

WHEREAS, the firm of Kolder, Champagne, Slaven and Company, LLC submitted an agreement letter for the examination of the financial statements of the City of Morgan City for the year ending December 31, 2013, and

WHEREAS, said agreement letter must be approved by the Louisiana Legislative Auditor,

NOW THEREFORE BE IT RESOLVED, by the City Council, the governing authority of the City of Morgan City, that the Mayor, be and he is hereby authorized, empowered, and directed to execute the letter agreement between the City and Kolder, Champagne, Slaven and Company, LLC for the purpose of conducting an examination of the City's financial statements for the year ending December 31, 2013.

Mr. Dufrene seconded the motion.

The vote thereon was as follows:

AYES: Tamporello, Dufrene, Bias, Fontenot, Hymel
NAYS: None
ABSENT: None

The resolution was therefore declared approved and adopted this 22nd day of October, 2013.

/s/ Frank P. Grizzaffi, III
Frank P. Grizzaffi, III, Mayor

ATTEST:

/s/ Debbie Harrington
Debbie Harrington
Clerk

In the matter of the LCDBG administrative services and engineering services resolution, Ms. Angela Kraemer that with the new Community Development Block Grant funding that was available the City wanted to do a sewer rehab. She stated that there did not seem to be enough documentation of the problems so the best option was a street grant to redo some of the streets in more moderate areas throughout the City. She said surveying would be done to determine what area would stand the best chance of being funded. She said that in order to be competitive in the grant, the City had agreed to pay for the services of either the administrative consultant or the engineer, and extra points would be awarded increasing the chances of securing the grant. Reverend Bias asked if the grant would allow the City to save some Road and Royalty monies. Mayor Grizzaffi said that it would free up money to do more work elsewhere in the City, whereupon,

Reverend Bias offered the following Resolution, who moved for its adoption.

RESOLUTION NO. R:13-64

A resolution pertaining to the contract for ADMINISTRATIVE SERVICES for the 2014/2015 Louisiana Community Development Block Grant Program

WHEREAS, the City of Morgan City Louisiana did duly advertise in the Daily Review and the Houma Courier newspapers, inviting interested firms to submit Statements of Qualifications for Administrative Services to prepare the Application, and if funded, provide Management and Implementation services for the 2014/2015 Louisiana Community Development Block Grant Program, and

WHEREAS, a Statement of Qualifications was received from Community Design Group of Morgan City, Louisiana, and

WHEREAS, the results of the evaluation shows that Community Design Group enumerated in their proposal all administrative, rehabilitation and financial services requested by the City, and they indicated an understanding of the specific needs to be addressed by the grant; and,

WHEREAS, the City of Morgan City is desirous of employing the said firm, Community Design Group for the purposes and reasons stated above and it is further desirous of obtaining additional rating points in the LCDBG application process and does herewith agree that the City of Morgan City will, upon funding of the grant, pay for administrative costs.

NOW THEREFORE BE IT RESOLVED, by the City Council, the governing authority of the City of Morgan City, that that the Mayor, Frank P. Grizzaffi, III, be and is hereby authorized to enter a contract for employment of the firm Community Design Group, for the purposes outlined herein and in behalf of the City of Morgan City, Louisiana. Financial obligation for such contract is contingent upon the receipt of LCDBG grant funds.

Mr. Hymel seconded the motion.

The vote thereon was as follows:

AYES: Bias, Hymel, Dufrene, Fontenot, Tamporello
NAYS: None

ABSENT: None

The resolution was therefore declared approved and adopted this 22nd day of October, 2013.

/s/ Frank P. Grizzaffi, III
Frank P. Grizzaffi, III, Mayor

ATTEST:

/s/ Debbie Harrington
Debbie Harrington, Clerk

Mr. Dufrene offered the following Resolution, who moved for its adoption.

RESOLUTION NO. R:13-65

A resolution pertaining to the contract for ENGINEERING
SERVICES for the 2014/2015 Louisiana
Community Development Block Grant Program

WHEREAS, the City of Morgan City Louisiana did duly advertise in the Daily Review and the Houma Courier newspapers, inviting interested firms to submit Statements of Qualifications for Engineering Services to assist in application preparation, and if funded, provide engineering services for the 2014/2015 Louisiana Community Development Block Grant Program, and

WHEREAS, a Statement of Qualifications was received from Expert Maintenance & Construction Services, LLC of Port Vincent, Louisiana, Miller Engineers & Associates, Inc. of Franklin, Louisiana, and Professional Engineering and Environmental Consultants, Inc. of Westwego, Louisiana, and

WHEREAS, the results of the evaluation shows that Miller Engineers & Associates, Inc. enumerated in their proposal all engineering services requested by the City, and they indicated an understanding of the specific needs to be addressed by the grant; and,

WHEREAS, the City of Morgan City is desirous of employing the said firm, Miller Engineers & Associates, Inc., for the purposes and reasons stated above and is further desirous of obtaining additional rating points in the LCDBG Application process and does herewith agree that the City of Morgan City will, upon funding of the grant, pay the cost of engineering services (except property surveying and SSES costs).

NOW THEREFORE BE IT RESOLVED, by the City Council, the governing authority of the City of Morgan City, that the Mayor, Frank P. Grizzaffi III, be and is hereby authorized to enter a contract for employment of the firm Miller Engineers & Associates, Inc., for the purposes outlined herein and in behalf of the City of Morgan City, Louisiana. Financial obligation for such contract is contingent upon the receipt of LCDBG grant funds.

Mr. Fontenot seconded the motion.

The vote thereon was as follows:

AYES: Dufrene, Fontenot, Bias, Hymel, Tamporello
NAYS: None
ABSENT: None

The resolution was therefore declared approved and adopted this 22nd day of October, 2013.

/s/ Frank P. Grizzaffi, III
Frank P. Grizzaffi, III
Mayor

ATTEST:

/s/ Debbie Harrington
Debbie Harrington
Clerk

The next matter on the agenda was the Lake End Park cabin architect, whereupon, Mr. Hymel offered the following Resolution, who moved for its adoption.

RESOLUTION NO. R:13-66

NOW THEREFORE BE IT RESOLVED, by the City Council, the governing authority of the City of Morgan City, that the Mayor is hereby authorized, empowered and directed to enter into a contract with Firmin Architects, Ltd, for the design, plans, and other related architectural services for the Lake End Park Cabin Expansion Project.

Mr. Fontenot seconded the motion.

The vote thereon was as follows:

AYES: Hymel, Fontenot, Bias, Dufrene, Tamporello
NAYS: None
ABSENT: None

The resolution was therefore declared approved and adopted this 22nd day of October, 2013.

/s/ Frank P. Grizzaffi, III
Frank P. Grizzaffi, III
Mayor

ATTEST:

/s/ Debbie Harrington
Debbie Harrington
Clerk

Mr. Tamporello stated that he spoke with Mr. Cefalu about the Water Treatment Plant Generator project. He said everything was working properly, whereupon,

Mr. Tamporello offered the following Resolution, who moved for its adoption.

RESOLUTION NO. R:13-67

BE IT RESOLVED, by the City Council, the governing authority of the City of Morgan City, Louisiana, that the work done under Contract Number R:12-43, dated October 16, 2012, between the City of Morgan City and Ernest P. Breaux Electrical, Inc., for the Water Treatment Plant Generator and High Service Pump Upgrade recorded in the mortgage records of the Parish of St. Mary, Book 1340, Entry 315098, Page 783, is hereby accepted.

BE IT FURTHER RESOLVED, etc., that a certified copy of this resolution be filed with the Clerk of Court and Ex-officio Recorder of Mortgages for the Parish of St. Mary, State of Louisiana, for recordation in the mortgage office of said parish.

Mr. Fontenot seconded the motion.

The vote thereon was as follows:

AYES: Tamporello, Fontenot, Bias, Dufrene, Hymel
NAYS: None
ABSENT: None

The resolution was therefore declared approved and adopted this 22nd day of October, 2013.

/s/ Frank P. Grizzaffi, III
Frank P. Grizzaffi, III
Mayor

ATTEST:

/s/ Debbie Harrington
Debbie Harrington
Clerk

The 2013 Budget Amendment Ordinance was introduced for a first reading. No definitive action necessary.

The next matter on the agenda was the 2014 Budget ordinance. Mr. Tamporello made motion to hold the budget workshop on October 29, 2013 at 4:00 PM at City Hall, seconded by Mr. Hymel, and voted unanimously in favor.

Mayor Grizzaffi offered the names of Mr. Charles Pye and Captain Mark Griffin, Jr. for appointment to the Housing Authority board. A motion to concur in those appointments was made by Mr. Tamporello, seconded by Mr. Hymel, and voted unanimously in favor.

There being no further business, a motion to adjourn was made by Reverend Bias, seconded by Mr. Dufrene, and voted unanimously in favor.

/s/ Debbie Harrington
Debbie Harrington
Clerk

/s/ Frank P. Grizzaffi, III
Frank P. Grizzaffi, III
Mayor