

OFFICIAL PROCEEDINGS  
CITY OF MORGAN CITY  
JUNE 28, 2016

The Mayor and City Council of Morgan City, Louisiana, met at 6:00 pm (local time) in regular session, this date, in the City Court Building, Highway 182 East, Morgan City, Louisiana.

There were present: Honorable Frank P. Grizzaffi, III Mayor; and Council Members Ron Bias, Barry Dufrene, James Fontenot, Tim Hymel, and Louis J. Tamporello, Jr.

Absent: None

Also present were Mr. Marcus Folse, Chief Administrative Officer and Mr. Paul Landry, City Attorney.

The invocation was given by Reverend Ron Bias.

Judge Kim Stansbury approached the Council stating that House Bill 634 was signed by the Governor on June 17 and required the Council to appoint someone to serve as a board member of the Morgan City Court indigent defender board. He stated that the law would go into effect on August 1 and he wanted to have one member appointed by the City Council, one from the Parish Council, one from the Martinet Legal Society and one appointed by the Judge. He stated that each City Court would have a three member board that would directly oversee their court.

Ms. Darby Isham with the Louisiana Shrimp & Petroleum Festival submitted the request to hold the 81<sup>st</sup> annual festival (Copy on file). A motion to approve the requests was made by Mr. Dufrene, seconded by Mr. Fontenot, and voted unanimously in favor.

Mr. Rodney Grow addressed the Council to make sure that everything was in place for the Main Street Rock the 3<sup>rd</sup> event. He was advised that the bridge closure would be handled by the Police Department and everything is ready to go for the event.

Mr. Woodrow Parker addressed the Council regarding the Aqua Safety First program. He stated that he wanted to thank the Library for allowing a water safety awareness lecture to be held there. He stated that the City currently required a \$2 million dollar liability insurance policy to hold events at the pool He stated that other communities such as Houma and Thibodaux only required \$1 million. He felt that in this day and age the City should change its policies. Mr. Dufrene asked Mr. Parker if the Aqua Safety First program was a non-profit organization because it did not show up as such on the IRS website. Mr. Parker stated that it was and he would provide a letter from the IRS to Mr. Dufrene.

The minutes of the May 24, 2016 meeting were submitted. There being no corrections, additions, or deletions, a motion to approve the minutes was made by Reverend Bias, seconded by Mr. Hymel, and voted unanimously in favor.

Mrs. Deborah Garber, Finance Director, submitted the following financial statement for the period ending May 31, 2016.

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**MONTHLY FINANCIAL STATEMENTS**

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**DATE:** June 28, 2016  
**TO:** Mayor and Council  
**FROM:** Deborah Garber  
**RE:** Comments related to summary of revenues and expenses compared to budget for the period ended May 31, 2016.

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Attached is a summary that compares our actual revenues and expenses to our operational budget for our major funds subject to budgetary control for the period ending May 31, 2016. The following comments are related thereto:

**General and Ancillary Funds:** Actual total revenues are over budget by \$382,340 which is mainly due to the Housing Authority PILOT payment of \$143,000 and LWCC dividend of \$365,000. Sales taxes in General Fund were under budget by \$88,000. Operating

expenses continue to be slightly below budget by \$46,000. The net loss, after transfers, of \$114,300 creates a favorable variance of \$428,500.

**Utility Fund:** Actual revenues remain under budget by \$387,500 with gas revenues alone being \$428,000 under budget. Operational expenses are also under budget by \$828,500. Energy and gas costs are \$691,200 under budget. The net loss, after transfers, of \$24,250 creates a favorable variance of \$471,500.

**Sanitation and Sewer Fund:** The operating revenues are \$11,200 over budget, with total operating expenses under budget by about \$212,700. The net income, after transfers, of \$131,900 leaves a favorable variance of \$215,700.

Respectfully submitted,  
/s/ Deborah Garber  
Deborah Garber  
Finance Director

CONSOLIDATED STATEMENT  
Actual Revenues and Expenses Compared to Budget  
Period Ended May 31, 2016

<b>GENERAL AND ANCILLARY FUNDS</b>	<b>May 2016 ACTUAL</b>	<b>May 2016 BUDGET</b>	<b>VARIANCE</b>
REVENUES			
General Fund	2,922,519	2,558,967	363,552
Recreation Fund	53,604	39,791	13,813
Library Fund	8,420	6,046	2,374
Auditorium Fund	45,693	44,644	1,050
Lake End Park Fund	313,697	312,146	1,551
Total Revenues	<u>3,343,933</u>	<u>2,961,593</u>	<u>382,340</u>
EXPENSES-OPERATIONAL			
General Fund	4,259,685	4,189,816	69,869
Recreation Fund	168,610	197,306	(28,696)
Library Fund	53,748	55,564	(1,816)
Auditorium Fund	207,390	235,701	(28,311)
Lake End Park Fund	307,170	364,390	(57,220)
Total Expenses	<u>4,996,603</u>	<u>5,042,777</u>	<u>(46,174)</u>
TRANSFERS			
Transfers from Funds	1,683,333	1,683,333	0
Transfers to Funds	<u>(145,000)</u>	<u>(145,000)</u>	<u>0</u>
Net Transfers	<u>1,538,333</u>	<u>1,538,333</u>	<u>0</u>
EXCESS NET OF TRANSFERS	<u>(114,337)</u>	<u>(542,851)</u>	<u>428,514</u>
<b>UTILITY FUND</b>			
Total Revenues	6,706,160	7,093,735	(387,575)
Total Expenditures	<u>5,310,716</u>	<u>6,139,282</u>	<u>(828,566)</u>
Net Excess	1,395,444	954,453	440,991
Net Transfers and non-oper.	<u>(1,419,695)</u>	<u>(1,450,254)</u>	<u>30,558</u>
Excess net of transfers	<u>(24,251)</u>	<u>(495,800)</u>	<u>471,549</u>
<b>SANITATION AND SEWER FUND</b>			
Total Revenues	1,106,019	1,094,823	11,196
Total Expenses	<u>1,196,028</u>	<u>1,408,782</u>	<u>(212,754)</u>
Net Excess	(90,009)	(313,959)	223,949
Net Transfers/non-operating expenses	<u>221,929</u>	<u>230,119</u>	<u>(8,190)</u>
Excess net of transfers and non-operating	<u>131,920</u>	<u>(83,840)</u>	<u>215,759</u>

A motion to accept the financial statement was made by Mr. Dufrene, seconded by Reverend Bias, and voted unanimously in favor.

Mr. Dwayne Barbier, Director of Recreation & Culture addressed the Council about problems with occupancy numbers at the Lake End Park Cabins. He stated that some people were renting them for wedding and parties and they were being damaged because of the numbers of people in them. He said that there was a memo in the packets (copy on file) that explained his proposal. Daytime capacity for the cabins would be double the maximum sleeping capacity of the facilities. He stated that approval for special events could be received from the management. He felt that 100 people in one cabin was too much and posed many problems. Mr. Fontenot made a motion to accept Mr. Barbier's cabin occupancy proposal after the City attorney comes up with the correct legal wording. Mr. Woodrow Parker stated that he was a past Recreation & Parks Commission member and he thought the Mayor and Council should build a couple of units on the far end of the park to host parties and such. Mr. Dufrene seconded the motion and it was voted unanimously in favor.

Mr. Anthony Governale, Planning & Zoning Director stated that there was non-essential City owned property that needed to be addressed. He stated that some of it may have originally been intended to be an alleyway or a connection to an alleyway, but it just became healed up by neighboring properties. He stated there was currently an incident where a property owner approached the City because he had built over onto this property thinking it was his. This was caught during a sale of the property and became an issue. He stated that a property search needed to take place on each of the properties in question and if it belongs to the City, the property needed to be declared surplus and then could be sold. He stated that some policy needed to be established to handle cases such as these. City Attorney Paul Landry stated that Louisiana State law set a process that needed to be followed. The City would have to make the determination that the property was no longer needed and then an ordinance would have to be introduced, and reasons needed to be given for the action, a minimum price needed to be fixed as well as terms of the sale. The Mayor stated he would prefer to handle each property on a case by case basis.

The next matter on the agenda was the bid tabulation on the 2 – 15kV Outdoor Vacuum Circuit Breakers, whereupon,

Mr. Tamporello offered the following Resolution, who moved for its adoption.

RESOLUTION NO. R: 16-18

BE IT RESOLVED, by the City Council, the governing authority of the City of Morgan City, that the bid of Len T. Deloney Company representing Siemens Industry, Inc. of Wendell, North Carolina, for furnishing two 15 kV Outdoor Substation Type Vacuum Circuit Breakers in the amount of THIRTY ONE THOUSAND NINE HUNDRED SIXTY DOLLARS and NO CENTS (\$31,960.00) being the least and most responsible bid received, be and the same is hereby accepted and awarded to Len T. Deloney Company representing Siemens Industry, Inc.

BE IT FURTHER RESOLVED, etc., that the Mayor, be and he is hereby authorized, empowered, and directed to execute a contract with said Len T. Deloney Company representing Siemens Industry, Inc. for and on behalf of and in the name of said Municipal Corporation, for furnishing the two 15 kV Outdoor Substation Type Vacuum Circuit Breakers.

Reverend Bias seconded the motion.

The vote thereon was as follows:

AYES: Tamporello, Bias, Dufrene, Fontenot, Hymel  
NAYS: None  
ABSENT: None

The resolution was therefore declared approved and adopted this 28<sup>th</sup> day of  
June, 2016.

/s/ Frank P. Grizzaffi, III  
Frank P. Grizzaffi, III  
Mayor

ATTEST:

/s/ Debbie Harrington  
Debbie Harrington  
Clerk

There being no further business, a motion to adjourn was made by Reverend Bias,  
seconded by Mr. Hymel, and voted unanimously in favor.

/s/ Debbie Harrington  
Debbie Harrington  
Clerk

/s/ Frank P. Grizzaffi, III  
Frank P. Grizzaffi, III  
Mayor